



#### **General Information – Gwybodaeth Gyffredinol**

Headteacher: Mr Huw Lloyd

Ebbw Fawr Learning Community – Secondary Phase
Address: Lime Avenue Ebbw Vale Blaenau Gwent NP23 6GL
Tel: 01495 354690

Ebbw Fawr Learning Community – Primary Phase
Strand Annealing Lane Ebbw Vale Blaenau Gwent NP23 6AN
Tel: 01495 357755

Website: www.ebbwfawr.co.uk

e-mail: contactus@ebbwfawr.co.uk

Office hours: 8:30am – 4:00pm Answer machine 24 hour service. **Tel**: 01495 354690

In cases of emergency, such as inclement weather we will notify parents via Call Parents and our web site.

Parents will be informed how to use Call Parents on admission.









## Our Values - Ein gwerthoedd

#### Everyone is:

- involved in learning
- respectful of others
- known, valued and safe
- encouraged to achieve their potential
- given a range of opportunities
- inspired through learning
- encouraged to take responsibility

#### We all:

- make learning the priority
- show respect, courtesy and consideration towards others
- take responsibility for our actions
- are honest and co-operative
- celebrate success
- follow the rules and procedures
- look after the learning environment

#### We expect everyone to:

- promote a positive image of Ebbw Fawr Learning Community
- try their hardest
- respect members of the wider community and their property
- reach their potential
- be constructively involved within our community



## Welcome from the Headteacher - Croeso o'r Prifathro Dear Parents and Carers - Annwyl Rieni a Gofalwyr

I feel proud and privileged to be the new Headteacher of Ebbw Fawr Learning Community; an award winning 3-16 campus with state of the art facilities providing a truly modern and inspirational learning environment for your children.

At every point from Nursery to Primary, from Primary to Secondary and from Secondary to the Learning Zone we will provide the best possible education, care and support for your child. Your child will be known and valued; this knowledge will travel with them as they grow. Thereby ensuring that they reach their full potential as independent learners equipped with the broad range of skills they need to lead successful lives in an ever changing world.

This prospectus aims to provide you with a flavour of our unique Learning Community, its ethos and values. We look forward to your child joining the school, if you have any further questions do not hesitate to contact us.



**Huw Lloyd Headteacher – Prifathro Learning to Achieve Together** 





## Leadership Team Uwch - Tîm Arweinyddiaeth

Mr Huw Lloyd Headteacher (3-16)

Mrs Carys Llewellyn Phase Director Teaching and Learning (Primary) (Maternity)

Mrs Sarah Gregory Acting Phase Director (Primary)

Miss Erica O'Connell Acting Deputy Phase Director (Primary)

Mrs Nerys Davies Phase Director (Secondary)

Mr Saul Graydon Phase Director Teaching and Learning (3-16)

Mrs Marie Anderson Business Manager

Mr Paul Freegard Deputy Phase Director (Secondary)

Mr Robin Hart Cross Phase Assistant Director – Additional Learning Needs (KS3)

Mrs Melanie Thomas Cross Phase Assistant Director – Care and Guidance (KS4)

#### Full Governing Body 2016/2017

Community Governors

Mr Richard Barrett – Chair

Mr Rod Davies

Mr Darryl Tovey

Mr Chris Meredith

Mr Mike Davies

Parent Governors
Mrs Emma Freegard
Mr Kevan Lines
Mr Nathan O'Callaghan
Mrs Joanna Evans
Mrs Claire Tovey
Mrs Louise Crump

LEA Governors
Cllr Anne Lewis
Cllr Mostyn Lewis
Cllr Clive Meredith
Cllr Keren Bender
(Vice Chair)
Cllr Derrick Bevan

**Teacher Governors** Mrs Clare Lane Mrs Hannah O'Neil

Ms Shan James

Headteacher Mr Huw Lloyd

Staff

## **Ebbw Fawr Learning Community**

**Cymuned Ddysgu Ebwy Fawr** 

## Term and Holiday Dates 2016/2017

**Dyddiadau Tymor a Gwyliau** 

Autumn Term: 2016 - Tymor: 2016

Thursday 1 September 2016 – Friday 21 October 2016

**Half Term** 

Autumn Term: 2016 – Tymor: 2016

Monday 31 October 2016 – Friday 16 December 2016

Spring Term: 2017 - Tymor: 2017

Tuesday 3 January 2017 - Friday 17 February 2017

**Half Term** 

Spring Term 2017: Tymor: 2017

Monday 27 February 2017 - Friday 7 April 2017

Summer Term 2017: Tymor: 2017

Monday 24 April 2017 - Friday 26 May 2017

Half Term

Summer Term 2017: Tymor: 2017

Monday 5 June 2017 - Thursday 20 July 2017

Monday 2 January 2017 – Bank Holiday

May Day - Monday 1 May 2017 - Bank Holiday

Five staff training days will be scheduled throughout the year.

Thursday 1 & Friday 2 September 2016

Friday 16 December 2016

Monday 27 February 2017

Friday 21 July 2017

#### Contact details for Chair of /Governors:

c/o Chair of Governors, Ebbw Fawr Learning Community, Lime Avenue, Ebbw Vale, Blaenau Gwent NP23 6GL. Email contactus@ebbwfawr.co.uk





## Timings of the day - Amserau'r Diwrnod

### **Primary Phase – Cyfnod Cynradd**

Foundation Phase				
Breakfast club Latest arrival time for club is 8.20am)	8.00 - 8.55			
Bell rings	8.55			
Registration	9.00 - 9.10			
Morning session 1	9.10 - 10.45			
Break	10.45 - 11.00			
Morning session 2	11.00 - 12.00			
Lunch	12.00 - 1.00			
Afternoon session	1.00 - 3.15			
End of the day	3.15			

Secondary Phase				
Breakfast club	8.00 - 8.35			
Students to be on site by	8.40			
Registration	8.45 - 9.05			
Period 1	9.05-10.05			
Period 2	10.05-11.05			
Break	11.05-11.25			
Period 3	11.25-12.25			
Period 4 KS4	12.25-1.25			
Lunch KS3	12.25-1.05			
Period 4 KS3	1.05-2.05			
Lunch KS4	1.25-2.05			
Period 5	2.05-3.10			
End of day	3.10			
Supervised study	4.30			
area closes				

### **Key Stage 2 – Cyfnod Allweddol 2**

Key Stage 2				
Breakfast club	8.00 - 8.55			
Bell rings	8.55			
Registration	9.00 - 9.10			
Morning session 1	9.10 - 10.45			
Break	10.45 - 11.00			
Morning session 2	sion 2 11.00 - 12.10			
Lunch	12.10 - 1.00			
Afternoon session	1.00 - 3.20			
End of the day	3.20			

#### **Tutorial Time - Amser Tiwtora**

Ebbw Fawr's day includes 20 minutes tutorial time, which is primarily used for assemblies and Personal, Social and Health Education. Ebbw Fawr is obliged to deliver a daily act of collective worship. If you have any concerns about this, on religious grounds, then please contact your child's tutor. Assemblies include the Learning Community's themes which are delivered by members of the Leadership Team, class assemblies delivered by students and celebration assemblies delivered by the Headteacher or other senior staff.

## **General Compulsory Uniform**

## Please ensure that student clothing is clearly labelled

Year 7 – 11 Girls	Years 7 – 11 Boys			
Purple blazer with logo	Purple blazer with logo			
Plain black tailored trousers (no cling-style trousers/combats/chinos/jeans/denim) or black knee length skirt (no extreme slits)	Plain black tailored trousers (no combats/chinos/jeans/denim)			
Learning Community tie	Learning Community tie			
White long/short sleeved shirt or white fitted/tailored blouse (not a polo shirt)	White long/short sleeved shirt (not a polo shirt)			
If worn, belts must be black and plain	If worn, belts must be black and plain			
Plain white or black socks or plain black tights	Plain white or black socks			
Traditional plain black shoes (no logos/no trainers)	Traditional plain black shoes (no logos/no trainers)			
Book/bag/rucksack	Book bag/rucksack			
Ontional for Boys and Girls				

#### Optional for Boys and Girls

Outdoor coat or Waterproof reversible fleece Plain purple V-neck jumper to be worn with blazer

## Physical Education Kit & Equipment – Gwisg ac Offer Addysg Gorfforol

GIRLS' PE Kit	BOYS' PE Kit	
Black PE shorts or optional black tracksuit bottoms	Black PE shorts	
Purple/black sports top	Purple/black rugby shirt	
Skort (Optional)		
Black PE socks	Black PE socks	
Trainers or appropriate boots	Trainers or Rugby/Football boots	
One piece black swimsuit	Black fitted swim shorts	
Towel	Towel	
PE sports bag	PE sports bag	





## The following are not allowed -Ni chaniateir y canlynol

- · Coats with slogans/pictures, denim or leather jackets
- Visible tattoos or body piercings other than one pair of plain ear studs
- Jewellery other than a watch
- Football hoodies or tracksuit bottoms (with the exception of sports kit)
- Extreme unnatural hair colouring or fashion haircuts such as tram lines or symbols cut into the hair
- Leggings or over the knee socks
- Fashion belts
- Skirts which are not knee length
- Patterned/coloured T-shirts which are visible underneath a shirt or blouse
- Excessive make-up

Where students have a cultural or religious issue regarding certain items of clothing, jewellery or other item it should be placed in writing to the Headteacher with supporting evidence.

Please note that where students do not comply with our uniform expectations, action will be taken through our sanction process and this may include being sent home to change or amend any non-uniform or associated issues.

The decision of the Headteacher or his delegate is final in such

## **School Clothing Grant -Grant Dillad Ysgol**

A Clothing Grant is available to assist families on low incomes with the purchase of school uniform for their children. To see if you eligible for this please contact the Local Authority's Benefit Section on 01495 311556.



## Attendance and Punctuality - Presenoldeb a Phrydlondeb

Attendance at the Learning Community is a legal requirement and all parents/carers are responsible for ensuring that their students attend the Learning Community regularly and on time. Attendance is monitored carefully and interventions are put in place where the Learning Community's target is not being met.

#### Key points are:

- Tutors meet with all students falling below 95% weekly attendance
- Where progress is a concern, a team of staff including the Attendance Welfare Officer, the Leader of Learning, and the Leader of Care and Guidance will liaise with parents/carers
- The Learning Community authorises absence not the parent/carer
- Parents/carers should contact the Learning Community daily about any absence
- Holidays in term time are not allowed unless approval has been given by the Headteacher
- Medical appointments such as doctor/dentist visits should be made out of Learning Community time
- Where consultant/orthodontist appointments occur, students should only be absent for the appointment and not the whole day/session
- Parents/carers will be contacted/invited in, to discuss any concerns regarding attendance and punctuality

Where progress continues to be a concern following intervention, more formal processes will be taken

- Formal meeting with the Year Leadership
- Learning Community Attendance Meeting with the Attendance Welfare Officer
- Fixed Penalty
- Penalty Notice or Prosecution

Our attendance targets for 2016/17 are Secondary 94.2 % - Primary 95.8%

We expect all students to arrive on time to lessons. As with attendance, where issues occur, interventions and sanctions are put in place.

We are able to track students every lesson and can register them at any time of the day via our electronic registration system. This enables us to monitor and reduce any truancy.

Full attendance is essential, wherever possible, to ensure that your child makes good progress. Research shows that children will not meet or exceed targets if their attendance is poor.

Every child should aim to achieve 100% attendance but, unless there is an unavoidable problem, 95% is the minimum. 95% attendance means that your child will miss no more than 1 1/2 days in any half

### **Education Fixed Penalty Notices**

The law now empowers designated Local Authority (LA) Officers, head teachers, including their nominated deputies and the Police to issue Fixed Penalty Notices to the parents of children who have unauthorised absence from schools that fall within Blaenau Gwent.

Targeted intervention plays a vital role in resolving issues of poor school attendance, however where this fails to have the desired effect there are a number of sanctions available to Local Authorities to try and secure improvements.

Fixed Penalty Notices are one of the sanctions available for this offence and offer a means of suitable and effective intervention for improving levels of unauthorised absences, before they become entrenched and persistence absences, whilst reducing the need for lengthy and costly prosecutions. Fixed Penalty Notices and other sanctions will only be used where parental cooperation with this process is either absent or deemed to be insufficient to resolve the problem. They will be used as a means to support parents to meet their legal responsibilities and only where there is a reasonable expectation that their use will secure improved school attendance.





#### **Absence - Absenoldeb**

If your child is ill, please ring school on the first day of absence and explain the problem. Our staff will ring you if we don't know why your child is not in school. Please make sure that school has your current home and current mobile numbers. If we do not know why a student is absent, staff may visit your home to see what the reason for absence is. This is partly to make sure that you do not need any extra support.

Children returning from absence should bring a note for their form teacher stating the reason for the absence and the period of time for which they have been absent. Student Services will check whether this is an authorised or unauthorised absence.

#### Holidays - Gwyliau

Parents should be aware that the Governing Body has adopted a policy which does not allow the Headteacher or Phase Directors in his absence, to authorise holidays in term time unless it can be shown that there are special or exceptional circumstances for asking for the leave of absence.

The Headteacher or Phase Directors will not grant leave automatically but will take into account:

- the age of the child;
- the time of the year proposed in relation to examinations etc.;
- the nature of the holiday;
- · the child's attendance record to date.

If the student still goes on a holiday which has not been approved, it will count as an unauthorised absence. In all cases, a holiday form will need to be completed beforehand.

Forms are available from Student Services and should be returned before holidays are booked.

#### **Medical Welfare – Lles meddygol**

Ebbw Fawr has qualified first aid cover for emergencies and accidents. However, our first aid staff are not qualified nurses. We work closely with a part-time Specialist Community Public Health Nurse who works on specific medical issues with identified students.

Where there is any medical illness or condition, parents/carers should consult their doctor as it is not our remit to diagnose or treat such conditions, other than following the stated medical advice from the practitioners involved.

Please note that the we do not distribute paracetamol or other such medication. We will supervise specific medication for identified students.

It is important that parents/carers inform Student Services and the Tutor/Leader of Learning of any known medical conditions.

## Safeguarding - Diogelu Plant

Child abuse is a particularly sensitive issue and often involves, particularly for parents/carers, strong feelings and emotions. However, the Learning Community has a duty, in line with local authority guidance to act on any situation where abuse is suspected.

All Learning Community staff must report any such concerns to the Headteacher or designated teachers for Child Protection. The Learning Community will then follow local authority guidance for seeking advice, reporting or referring any such cases. This may involve contact with: parents/carers; social care team; police child protection team and other relevant professionals.

Parents/carers can seek advice from the Attendance/Welfare Officer at the Learning Community or from the appropriate outside agency.

The Learning Community's designated child protection lead is Mrs M Thomas.

The Learning Community has stringent safeguarding processes in place for the employment and control of other adults on the premises.

All visitors must report to reception on arrival.

#### **Complaints - Cwynion**

Ebbw Fawr is committed to dealing effectively with complaints. We aim to clarify any issues about which you are not sure. If possible we will put right any mistakes we have made and we will apologise. We aim to learn from mistakes and use that experience to improve what we do.

If you are approaching us for the first time you should give us an opportunity to respond. If you are not happy with our response then you may make your complaint using our agreed policy which is available on request. Most concerns can be settled quickly just by speaking to the relevant person in the organisation, without the need to use a formal procedure.

We believe that all complainants have a right to be heard, understood and respected. But teaching staff and governors have the same right. We expect you to be polite and courteous. We will not tolerate aggressive, abusive or unreasonable behaviour. We will also not tolerate unreasonable demands or unreasonable persistence or vexatious complaining.

# Our commitment to you - Ein Hymroddiad i chi

We will take your concerns and complaints seriously and, where we have made mistakes, will try to learn from them.

If you need help to make your concerns known we will try and assist you. If you are a young person and need extra assistance the Welsh Government has established MEIC which is a national advocacy and advice helpline for children and young people. Advice and support can also be accessed from the Children's Commissioner for Wales.

MEIC may be contacted by freephone: 0808 802 3456, or text: 84001. This service is operated 24 hours a day. The Children's Commissioner for Wales can be contacted by freephone: 0808 801 1000 (Monday to Friday 9a.m. to 5p.m.), text: 80 800 (start your message with COM) or e-mail: advice@childcomwales.org.uk





#### **Transport - Trafnidiaeth**

Transport arrangements are the responsibility of the local authority and they operate under the current policy shown below;

Under Welsh Government guidelines, councils have a statutory duty to provide free home to school transport for students who live more than three miles from their nearest suitable maintained secondary school. The guidance is that the distance should be measured using the shortest available safe walking route. However, Blaenau Gwent Council has a more generous policy than that set out in the Welsh Government guidelines. Blaenau Gwent Council provides free transport for secondary aged students who live more than two miles from their nearest suitable school. Therefore, the council assists with the provision of free transport for students who qualify under the policy."

If you wish to discuss this matter with Peter Butcher please contact him on telephone number 01495 355435 or by email peter.butcher@blaenau-gwent.gov.uk

### Travelling to and from the **Learning Community - Yn teithio** i ac o'r Gymuned Ddysgu

Students are reminded that they are members of the Learning Community from the moment they leave and return to their homes in Ebbw Fawr Learning Community uniform.

We request that students treat members of the general public with the respect and good humour that is expected every second of the Learning Community day. We expect the very best behaviour on buses and in the community and that no litter is dropped.

Remember that the reputation of the Learning Community can be harmed by thoughtless or silly behaviour that may cause harm to people and property. The Learning Community will take action if this is the case.

## Cycles - Beiciau

In the interest of both rider safety and the general public, we wish to emphasise the following:

It is the responsibility of parents/carers to ensure that a child's cycle is in safe roadworthy condition at all times. Parents/carers are strongly advised to ensure that their child wears appropriate and adequate protective clothing when cycling to and from Ebbw Fawr Learning Community (a British Standard approved helmet and reflective strips are recommended).

The Learning Community cannot accept responsibility for damage to or loss of cycles within the Learning Community grounds. All parents/carers are strongly advised to check they have appropriate insurance cover and provide a suitable security lock.

Cycles must not be ridden in the Learning Community grounds. At all times cyclists should ride safely and with consideration for other road users and pedestrians; observing appropriate sections of the Highway Code.

#### Refreshments - Lluniaeth

We operate a cashless catering system where food can be bought in the cafeteria using a card which is pre-paid. This will reduce queues at lunchtime and provide anonymous free meals to eligible students.

Space is available for eating packed lunches. Food may not be consumed in classrooms or corridors or outside except in designated areas.

#### **Break and Lunchtime – Amser Cinio ac Egwyl**

All students are expected to remain on the Learning Community premises, including lunchtimes unless special permission has been given.

Students are expected to carry out instructions by staff and ancillary helpers appointed for their safety. Ebbw Fawr Learning Community reserves the right to suspend students from eating in the Cafeteria if there is evidence of any serious misbehaviour.

#### **Lockers - Loceri**

A locker will be available, on request, to each student in Year 7.

#### **Electronic Devices – Dyfeisiau Electronig**

Ebbw Fawr Learning Community suggests that students do not bring valuable items to the Learning Community.

Phones must be turned off in lessons (not on silent). Any phones or music players that are visible or used in lessons (unless directed by a member of staff) will be confiscated and returned at the end of the lesson, or if a repeated offence, handed in to the Student Services where they can be collected at the end of the day.

Students have access to a telephone at Student Services should they need to contact home during the Learning Community day in an emergency. Parents needing to contact students in an emergency should do so via the Main Reception

Mobile phones, Cameras, ipods or any such recording device must not be used to film or record within the Learning Community building or grounds unless the Leadership Team have sanctioned a specific curriculum activity.

Ebbw Fawr Learning Community will treat any unauthorised use of such items seriously and investigate any reported incident with regard to cyber bullying. Ebbw Fawr Learning Community will not accept liability for any such item of equipment being lost or stolen on the premises.

Examination Boards will disqualify any student from all their examinations if they are found to have a mobile phone in their possession during an examination.





## **Curriculum Structure -Strwythur y Cwricwlwm**

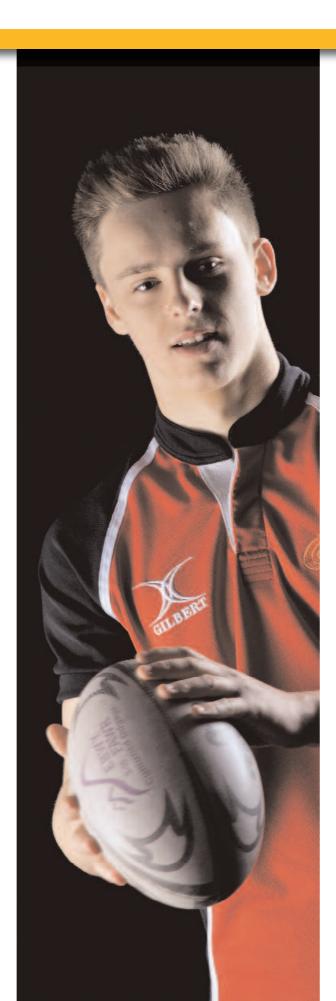
We aim to offer a range of experiences that will provide innovative and transformational opportunities for learning. The curriculum will develop students as independent, interdependent and confident learners.

All students are individuals and we are committed to ensuring that any and all barriers to learning are identified and removed, allowing every learner to reach their full potential.

Every effort will be made to ensure that no learner is left behind and equal emphasis will be placed on ensuring that all students including the more able, gifted and talented achieve to their full potential.

Our curriculum model will be based around both academic rigour and real life work based learning. The learning journey of each individual will be carefully constructed to suit the individual's preferred learning style and will involve the learner in planning that programme.

Students will be grouped in a variety of ways in order to best meet their individual needs. These will include: setting, banding and on occasions being taught as a form. We will pay particular attention to ensuring that children are taught appropriately for their ability and cater for their various needs by providing a range of different teaching approaches.



### **Curriculum - Cwricwlwm**

Key Stage 3 Years 7 and 8	Year 9	Key Stage 4 Common Core - all students study the following subjects	Guided Pathways Students are able to follow a wide range of courses both vocational and academic which provide coherent pathways to post 16 education Available GCSE courses	
English	English	English Language GCSE English Literature	History	Art
		GCSE		
Mathematics	Mathematics	Mathematics GCSE	Geography	ICT
		Numeracy GCSE		
Science	Science	Welsh (Full Course GCSE)	Art	Science
		Business Welsh		
Technology	Technology	Science - (Single, Double or Triple Science)	Food Technology	Engineering
Modern Languages	Modern Languages	RE (Full course GCSE)	Resistant Materials	Performing Arts
Springboard (Humanities & English in Year 7 for some students)	History	Physical Education	Modern Languages	Heath & Social Care
PSHE	Geography	PSHE	Drama	
Art	RE	Welsh Baccalaureate	Business French	
Music	PSHE		Business Studies	
Drama	Art		Textiles	
Physical Education	Music		Physical Education	
ICT	Drama		Catering	
Welsh	Physical Education		Childcare	
History				
Geography				
RE				





## Student Ambassadors - Llysgenhadon Myfyrwyr

The role of Ambassador in Year 11 is an important one and is a position of considerable responsibility. It provides opportunities for students to develop leadership skills and introduce new ideas into the Learning Community.

### **Relationships - Perthnasau**

Underpinning all our work is a commitment to: treat other people with respect and consideration. We expect students to respect and follow our simple behaviour rules and instructions of staff. We expect students to treat each other with respect. Verbal or physical aggression, intimidation, racism or any form of bullying are not acceptable.

Ebbw Fawr will not tolerate bullying in any form. If an incident of bullying is reported it will be investigated and dealt with by an appropriate member of staff. This will usually be the Form Tutor or Year Leader. Very serious or repeated bullying will involve a senior member of staff and can lead to permanent exclusion. Our ability to deal effectively with bullying relies on those who are bullied telling a teacher that there is a problem. If at any stage parents suspect that bullying is taking place, it is essential that the Leader of Learning is informed.

Detentions are an important sanction. Short detentions last for 10 minutes either at break, lunchtime or after school. Longer detentions may last up to an hour and are usually after lessons end (24 hours notice is given.)

Serious incidents including violence or verbal abuse or behaviour threatening the health and safety of others or damage to property are likely to result in a period of isolation in our internal exclusion unit or a fixed term exclusion. Parents are always notified of a fixed term exclusion and expected to attend a meeting with a senior member of staff, on their return to school.

### **Student Information & Database Checks - Gwybodaeth Disgyblion** a Gwyriadau Cronfa ddata

Important information regarding your child is kept on a confidential data bank in Ebbw Fawr Learning Community's server.

This information is vital in cases of emergency when parents or named representatives have to be contacted. It is also used in the drawing up of attendance registers for each tutor group and other statistical returns that we have to complete during the course of the year.

Students in Year 7 will receive a letter and Database form, which should be completed and returned.

For students in Year 8 – 11, parents will receive a data check once a year. This should be checked carefully and amended as appropriate. The sheet should then be returned to the tutor.

## Assessment and Reporting - Asesiadau ac Adroddiadau

Each national curriculum subject has its own set of challenging targets which cover a series of steps, or levels, on a common national scale. Within each subject, your child's progress is assessed against national standards based on eight levels and Exceptional Performance (EP). This helps teachers to plan lessons according to age and ability, and helps to assess students' progress.

Teachers assess students' work from day to day, in all subjects and activities. In particular, they will assess progress in the core subjects of English, Welsh (either as a first or second language), mathematics and science.

The teacher will decide which level on the national curriculum scale best reflects your child's progress in each of the core subjects. This assessment draws on all aspects of your child's work in Learning Community and in their homework.

#### **Student Progress – Cynnydd Disgyblion**

You will receive a written report about your child's progress at least once a year. You will also have the opportunity to meet with your child's teacher. Two further interim reviews will provide additional information about progress throughout the year.

Information from the national curriculum assessment will form part of the yearly report. The yearly report will also include feedback from your child's teacher about strengths and areas for improvement, attendance and achievements. The report will form the basis for a discussion about your child's learning needs and next steps.

At the end of Key Stage 3 your child's report will include a national curriculum level for each subject.

This will give you a 'snapshot' view of your child's progress and level of achievement against national curriculum standards. The report will also include some information about how the results for the whole Learning Community compare with local and national standards.

#### **Rewards and Sanctions –** Gwobrwyau a Chosbau

There is a clear system for rewarding students in their academic, sporting and extra-curricular activities: These achievements are also celebrated during assemblies and at our Achievement Evenings.

The Learning Community has a series of sanctions which include:

- Agreed subject sanctions
- Subject, Year or Learning Community Detention
- Daily Report to a Tutor or Leader of Learning
- Isolation in the Learning Community
- Fixed Term Exclusion
- Permanent Exclusion





## Additional Learning Needs - Anghenion Dysgu Ychwanegol

Wales.

In order to meet the needs of all our students, we follow well defined procedures for the identification and assessment of children with additional learning needs. Parents are encouraged to speak to their child's class teacher or the Additional Learning Needs Co-ordinator, Mr R. Hart (ALNCO) if they are concerned about their child's learning or behaviour. If we have concerns over learning needs parents will be advised and involved in regular discussions about their child's progress and about ways in which they can help at home. In the majority of cases, needs will be met by the subject teachers who will provide differentiated teaching within the classroom. In other cases, children are withdrawn on a regular basis to work with staff on a specific Intervention Programme for an agreed length of time.

### More Able and Talented -Mwy Galluog a Thalentog

We have a dedicated member of staff responsible for more able and talented students whose role is to ensure that students are supported in their academic and extra-curricular provision.

### **Summary of Charging Policy –** Crynodeb o Bolisi Brisio

The Governors have adopted the Blaenau-Gwent's policy of charging for Learning Community activities. Parents may be asked to contribute to optional trips out of normal hours, but curriculum based activities are provided free, or a basic voluntary contribution may be requested.

#### **Extra Curricular Activities**

#### - Gweithgareddau Allgyrsiol

Students are encouraged to take part in the many extra-curricular activities which exist at Ebbw Fawr. There is a very strong tradition of music, drama and sporting excellence including status as a Welsh Rugby Union "School of Rugby" - one of only 15 throughout the whole of

A variety of educational visits are organised which include, foreign visits, ski-ing, and field-work to support the curriculum as well as an extensive Duke of Edinburgh Award Scheme. This involves completing four different sections: volunteering, physical activity, skills and expedition, all of which have their own challenges.

We are committed to a broad fund raising programme in support of local, national and international charities.

### PTFA of Ebbw Fawr Learning **Community - PTFA Cymuned Ddysgu Ebwy Fawr**

Ebbw Fawr has an active and supportive PTFA comprising of parents, staff and friends. The PTFA organises events for the students and parents to raise money and promote Ebbw Fawr in the wider community. The PTFA actively seeks new members and we would welcome you on to the committee.

## **Admission to Ebbw Fawr Learning Community – Derbyniad i Gymuned Ddysgu Ebwy Fawr**

Application forms are distributed by the local authority to all Year 6 students as part of the local Admissions Policy. Our admissions number is 240. These places are allocated on the following basis:

Students within the catchment areas will be offered a place, subject to the admission number not being breached. In such instances, places will be allocated in accordance with the Authority's over subscription criteria as follows:

- Looked After Children will also be admitted to a chosen school outside of the normal admission round. The admission cannot be refused unless doing so would seriously prejudice the proposition of efficient education or the efficient use of resources.
- Student's resident within the school's designated catchment area.
- Children recommended for admission on medical grounds, supported by a Medical Officer or psychological or special educational needs reasons. These must be confirmed by the LEA's professional advisers.
- Children who have older siblings (brothers or sisters) living at the same household attending the school at the date of admission will be admitted in preference to those who do not;
- Where there is more than one case as in (ii), priority to be assessed on the basis of those children closest in age to the elder siblings already at the school at the date of admission:
- (vi) After taking account of categories (i) to (iv), priority will be based on closeness to the school, measured by nearest available walking route. This will be measured on the Authority's GIS (Geographical Information System) database:

- (vii) Should admission to a school not be possible due to class size or other requirements. transport will be provided to the next nearest school with available places (subject to distance limits)
- (viii) When considering whether a child lives in a school's catchment area, the address considered is that of the parent or legal guardian, irrespective of a family's domestic arrangements, i.e. the address of another relative or child minder etc. must not be given. In certain cases it may be necessary to provide evidence relating to the child(ren) in question, to show the home address of the child(ren).
- Subject to class size and other requirements, students resident outside the school's catchment area will be admitted if the admissions number of the school has not been exceeded. In the event of oversubscription from outside the catchment area of the school, the sub-criteria described at (i) –
- (iv) above will be applied to prioritise admissions.

For further information please contact Emma Jones 01495 355412.

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