



Headteacher/Prifathrawes: Mrs M Thomas, BA Hons, NPQH
www.ebbwfawr.co.uk

Our ref: SR/MA

6th November 2025

Dear Parents and Carers

Mobile Phone and Digital Devices Policy – Starts Monday 10th November 2025

As part of our commitment to maintaining a focused and respectful learning environment, our **Mobile Phone and Digital Devices Policy** will come into effect from **Monday 10th November 2025**.

This follows consultation with pupils, parents, staff and School Governors, whose views were carefully considered in shaping the final approach. The policy aims to strike a balance between appropriate device use, safeguarding learning time and helping to prevent potential incidents of bullying linked to mobile phone use.

To ensure pupils are fully informed, Senior Leaders have delivered assemblies and visited form classes this week to explain the policy and answer questions.

Gate-to-Gate Policy

From Monday 10th November, mobile phones and digital devices must be **switched off and kept in bags** from the moment pupils enter the school gates until they leave through the school gates at the end of the day. This ensures that the school day remains free from unnecessary distractions and supports a safe and respectful environment for all.

What happens if a phone or device is confiscated?

Week 1 (from Monday 10th November):

- Staff will report incidents using ClassCharts.
- A designated staff member will collect the device, place it in a secure envelope, and store it in a locked cupboard.
- Parents will be informed by phone.
- Pupils may collect their device from the Headteacher's office at 2:55pm.

From Week 2 onwards:

- The same collection and storage process applies.
- Parents/carers will be informed and must collect the device from Reception. **Pupils are not allowed to collect the device.**
- Devices can be collected by parents/carers at any time.
- Parents will be asked to sign for the device upon collection.



We appreciate your support in helping us implement this policy smoothly. If you have any questions or concerns, please contact the school office.

Yours sincerely

A handwritten signature in black ink, appearing to read "S. Reasons". The signature is fluid and cursive, with a large initial "S" and a trailing flourish.

Scott Reasons
Head of School Secondary